

SEND Information Report



An ambitious and inclusive Trust of schools strengthening our communities through excellent education.



Our Values



Selflessness

- put **children** at the heart of all we do
- prioritise others and build **healthy teams**
- **be brave**

Ambition

- **work hard**
- **strive** to be even better
- be the **best** we can

Collaboration

- build **trust**
- build strong **relationships**
- be **stronger together**

How will we succeed?



Statement of Intent

Who we are: We are a school rooted in its community where aspirational learning and opportunities transform the lives of our pupils.

- Our mission: To transform lives and strengthen our communities to make the world a better place
- Our values: PERKS of being #Crantastic. Proud. Engaged. Ready. Kind. Safe
- How will we succeed? Grow great people. Have the highest standards. Relentlessly positive collaboration.

All children with Special Educational Needs and Disabilities (SEND) are welcome at Cranbrook Education Campus. Full support will be provided to each child who has SEND requirements with well thought out strategies to overcome any barriers to achievement. Cranbrook Education Campus is a fully inclusive school providing an outstanding and caring education so all pupils can achieve their potential.

Parents/Carers and pupils are fully involved and the progress of children with SEND is monitored towards meeting specifically identified goals and targets.

Members of the Inclusion Team are on hand to offer advice, give recommendations and answer any questions that Parents/Carers may have regarding the Special Educational Needs or wellbeing of their child.

The campus uses specialist strategies, which include a strong commitment towards training and developing all teachers and Teaching Assistants in their understanding of SEN to ensure that everyone is a 'teacher of SEN'.

Excellent care, guidance and support contributes significantly to pupils' personal development to make them all feel safe and secure and make the best possible academic and personal progress.

Our school will:

- Have a designated SENCo who is part of the Senior Leadership team and who has completed the National Award for SEN Coordination.
- Have a named Governor for SEN.
- Have a SEN Information Report and SEN policy. These will be available on the website and reviewed yearly by senior leaders and Governors.
- Contribute to SEN peer reviews.
- Ensure pupils with SEN have full access to extra-curricular opportunities and ensure they are represented in every aspect of school life.
- Ensure every aspect of the school's KPI's have a reporting mechanism for SEN.

In addition, we will use the following guiding principles as part of our work in supporting children with SEN:

- First, all staff are aware of the SEN students they teach, tutor or mentor: we consciously build strong relationships with these students, gaining knowledge of their subject strengths and areas for development, their individual contexts and aspirations.
- We focus relentlessly on developing them as individuals: their talents, their academic endeavours and acknowledge and address the unique barriers they face.

- At the front of our minds we remember that we are powerful advocates: we have a responsibility to ensure that every student with SEN is prioritised for enriching academic and extra- curricular opportunities that challenge and inspire them.
- We develop SEN students as leaders in our community: we believe in them, even when they don't believe in themselves; we prioritise them at every opportunity, proactively encourage them to take on leadership roles and ensure they develop the skills in order for them to be successful.
- We know that excellent teaching is at the heart of success: supported by our ambitious learning culture, our pedagogy, knowledge-rich, cohesive curriculum, consistent routines, feedback, high expectations and strong knowledge of individuals can and do make a difference to our most vulnerable students.
- We know that excellent teaching is adaptive and meets the needs of the learner: teachers engage with incremental coaching and evidence-informed approaches to refine, develop and improve in order to ensure our learners achieve their potential. We understand the importance of subject mastery and seek always to develop subject knowledge and expertise.
- We address financial and practical barriers to learning and enrichment: we provide essential equipment where necessary for SEN pupils.
- We offer opportunities for independent practice: we explicitly teach students learning habits, which are embedded in lessons and monitor their success throughout their school career and intervene, where necessary, to support progress.
- We raise aspirations and focus on the future: we provide guidance and support that allow our students to explore opportunities they may not have considered. Students are prioritised for careers advice and work experience. We develop strong links with universities and businesses in order to encourage all students to broaden their horizons.
- We understand that excellent attendance is fundamental to student success: we intervene early and positively when students are absent and ensure that any barriers to excellent attendance are addressed.

Contact Details

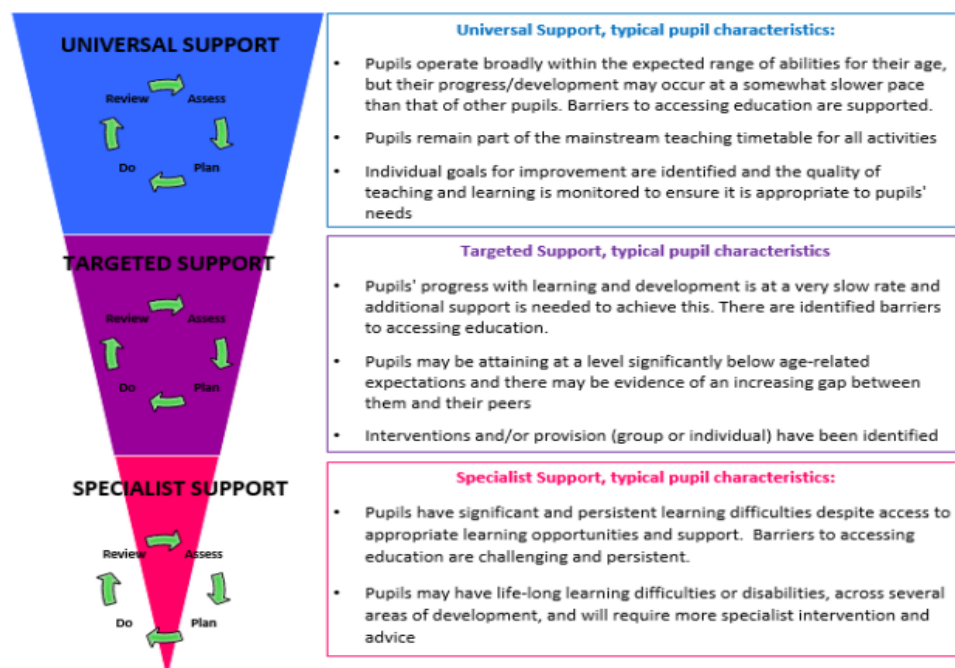
Special Educational Needs Coordinator (SENCO) – Primary Phase	Jo Bond primarysendco@cranbrook.education 01404 823293
Special Educational Needs Coordinator (SENCO) – Secondary Phase	Lisa Wright (Delve) Lisa.delve@cranbrook.education 01404 823293
Staff member with overall responsibility for pupils with Medical Needs	Jo Bond – Primary Lisa Wright – Secondary
SEN Governor	Steve Wilkinson
Where is the Local Authority's Local Offer published?	https://www.devon.gov.uk/education-and-families/send-local-offer/
Contact details for support services for parents of pupils with Special Educational Needs.	Devon Information Advise and Support (DIAS) Website: https://devonias.org.uk/ 01392 383080

Implementation

Questions	School Response
<p>What kinds of special educational needs are provided for at Cranbrook Education Campus?</p>	<p>Cranbrook Education Campus is a mainstream, inclusive school for children aged 2-16 that fully complies with the requirements set out in the Special Educational Needs Code of Practice (2014). A pupil has SEND where their learning difficulty or disability calls for special educational provision, namely provision different from or additional to that normally available to pupils of the same age. (SEND Code of Practice, 2015, p.94) There are four broad areas of need for children with SEND. Trained and experienced staff are able to support learners who may have difficulties with:</p> <ul style="list-style-type: none"> • Cognition and Learning • Speech, Language and Communication needs • Social, Emotional and Mental Health • Sensory and/or Physical Difficulties • Children on the Autistic Spectrum <p>We make reasonable adjustments to our practices so as to comply with the Equality Act (2010). Children with SEN, either with or without an Education and Health Care Plan, are welcome to apply for a place in school in line with the school admissions policy. If a place is available, we will use our best endeavours, in partnership with parents, to make the provision appropriate and accessible to meet the SEN of pupils at this school. For children with an EHCP, parents have the right to request a particular school and the local authority must comply with that preference and name the school or college in the EHC plan unless:</p> <ul style="list-style-type: none"> • it would be unsuitable for the age, ability, aptitude or SEN of the child or young person • Or the attendance of the child or young person there would be incompatible with the efficient education of others, or the efficient use of resources. <p>Before making the decision to name our school in a child’s EHCP, the local authority will send the governing body a copy of the EHCP and then consider their comments very carefully before a final decision on placement is made. In addition, the local authority must also seek the agreement of the named school.</p>
<p>What are the policies for identifying children with SEND and assessing their needs?</p>	<p>We have highly trained teachers and teaching assistants who can identify and help support children who are experiencing any difficulties and the SENCO coordinate this work across the whole Campus. All children are different so every child is unique with their learning journey. Class teachers continually track the progress of all children in their class. They have daily discussions with classroom support staff to ensure every child is meeting their potential as well as monitoring written work and regularly observing children during their learning. Class teachers and teaching assistants can discuss any concerns they have as and when needed with the SENCO, and all teachers have termly Pupil Progress meetings and Inclusion Reviews.</p> <p>There are many ways that we may identify a SEND for example:</p> <ul style="list-style-type: none"> • Liaising with all Nursery providers and other primary schools to ensure that information on children transitioning into the Academy is shared effectively.

	<ul style="list-style-type: none"> • Teachers and Nursery Practitioners carry out regular assessments, so that they are able to quickly identify any child who is experiencing particular difficulties. • Parents may raise concerns about their child. • Other professionals working with a child outside of the Academy may raise concerns or highlight a specific need. • Pupil’s views. • Review attendance and exclusion data for students with SEND.
<p>How does Cranbrook Education Campus evaluate the effectiveness of the provision for children with SEND?</p>	<p>Subject leaders and the SENCo measure the effectiveness of provisions made for pupils as part of their subject monitoring cycle. This will include learning walks, book looks and pupil conferencing.</p> <p>The effectiveness of interventions are measured on a Provision Map which shows the pre-assessment data, expected outcomes, post data and evaluations. Interventions will be monitored by the Classroom teacher and SENCo and where necessary, appropriate additional training will be provided to staff running interventions.</p> <p>If a child is supported through Team Around the Family/Child process or ‘Early Help Assessment’, the multi-agency team working with the child will meet every 6 weeks to review progress against outcomes.</p> <p>Pupils with an EHCP will have an annual review where the progress towards outcomes and the appropriateness of provisions in Section E and F of the EHCP will be reviewed.</p> <p>Primary and Secondary SENDCo reports regularly to the Governing Body. We have a Governor who is responsible for SEND, who attends meetings where possible, and whom reports to the Governing Body.</p>
<p>What are the arrangements for assessing and reviewing children’s progress towards outcomes?</p>	<p>As a Campus, we track and analyse children’s progress in learning against age related expectations on a termly basis. The class teacher(s) continually assesses children and notes areas where they are improving and where further support is needed.</p> <p>In Primary, Pupil Progress meetings are held each term with the class teacher and a member of the Senior Leadership Team. In these meetings, children who are not making at least expected progress are highlighted and a plan is created.</p>

Where specific needs are apparent, the Academy has a range of assessments which can be used to explore a child's strengths and difficulties in more detail. The Devon Graduated Approach to Inclusion framework is used as an electronic tool to support teachers and school leaders to identify, assess and record and review the needs of children and young people requiring additional or special educational provision. There are three broad stages of support, all which are implemented using an Assess, Plan, Do, Review cycle. The primary aim of this framework, is to ensure that levels of support at an early stage, which are part of a school's universal offer, are implemented before a pupil progresses through to targeted or specialist levels of support.



For a very small percentage of pupils, whose needs are significant and complex and the SEN Support required to meet their needs cannot reasonably be provided from within the school's own resources, a request will be made to the local authority to conduct an assessment of education, health and care needs. This may result in an Education, Health and Care (EHC) plan being provided.

What is our approach to teaching children with SEND and adaptations are made to the curriculum and the learning environment for children with SEND?

We have a highly ambitious and broad curriculum and we expect our SEND pupils to be fully involved in all lessons and extra-curricular activities. All students, including those with special educational needs, are taught the school's broad and balanced curriculum which can be found [here](#).

We passionately believe that all teachers are the teachers of children with SEND. High quality teaching is a non-negotiable for every child at our Campus. Our highly skilled teachers will use techniques such as scaffolding to ensure that all children are able to meet these high expectations. There is an expectation that teachers will be highly aware of the learning needs of all children and will ensure that the learning is coherently sequenced to SEND pupils needs, starting points and aspirations. All curriculum areas include retrieval practice and lessons are planned with cognitive overload in mind. Learning links build upon previous lessons and years and these links are made explicit to the children. Lessons are planned with scaffolds and we build in additional time for guided student practice to ensure there is a high success rate. We have minimised the amount of interventions and when they happen. The best teaching takes place in class and we do not want children missing out on

	<p>any part of the curriculum as this could be a barrier to them achieving an aspiration for the future.</p> <p>What would high quality targeted classroom teaching look like for my child?</p> <ul style="list-style-type: none"> • The teacher would have the highest possible expectations for your child and all pupils in the class. • That all teaching is built on what your child already knows, can do and can understand. • Different ways of teaching are in place to ensure that your child is fully involved in all aspects of the lesson. • Specific strategies (that may be suggested by the SENCo or professionals) are in place to support your child to learn. • Your child’s class teacher will have carefully checked on your child’s progress and will have decided that your child has a gap/gaps in their knowledge and need some extra support to make the best possible progress. <p>The school recognises the importance of the findings by the Education Endowment Fund’s summary of recommendations for SEN in mainstream schools and any in class support by teaching assistants, adheres to their recommendations on effective deployment of teaching assistants.</p> <p>Pupils with medical needs will be provided with a detailed Individual Health and Care Plan, compiled in partnership with specialist nurses and parents and if appropriate, the pupil themselves.</p> <p>We are fully committed to ensuring that the Campus is accessible to all children and will always be happy to discuss individual requirements where necessary. The Campus has a number of ways in which it is accessible to all:</p> <ul style="list-style-type: none"> • Designated disabled parking spaces in the main car park. • Accessible toilet facilities throughout the Campus. • Two lifts situated on the lower level to provide access to the upper levels. • The Campus grounds and outdoor learning are accessible for all children. <p>Please see our Accessibility Policy for further details.</p>
<p>What additional support for learning is available to pupils with special educational needs?</p>	<p>When a child has been identified with special educational needs, the class teacher will ensure that the child can access the curriculum appropriately and this will be discussed with the parents formally at Parents/Carers’ meetings.</p> <p>The SENCo will liaise with external professionals where appropriate and will work with staff to ensure that every child is able to access the curriculum.</p> <p>If appropriate, specialist equipment may be given to the child e.g. writing slopes, pen/pencils grips or easy to use scissors.</p>

<p>How are children with SEND enabled to engage in activities available with children in the school who do not have SEND?</p>	<p>All staff are committed to promoting the involvement of all children in all aspects of the curriculum including activities outside the classroom. Where there are concerns of safety and access, further thought and consideration is put in place to ensure needs are met for all children. Where applicable parents are consulted and involved in planning for inclusion. A full risk assessment is always carried out prior to planned school trips to prioritise inclusion and safety for all children. Where needed, additional adults may be deployed to support with trips. We also encourage children with SEND to access our lunchtime and after school clubs and will put in additional adult support if needed.</p>
<p>What support does the school provide for improving emotional and social development?</p>	<p>All our staff know and care about all the children and their needs. Time within the curriculum is dedicated to fostering self-esteem and confidence. Our carefully planned induction process ensures that through meetings with feeder pre-school settings and conversations with parents, we can anticipate the medical, social and emotional needs of all children.</p> <p>The Campus offers a variety of pastoral support for children who may be encountering emotional difficulties, starting with the support offered to children in class. This is achieved through a comprehensive curriculum for children’s spiritual, moral, social and cultural development.</p> <p>The school is a very calm environment because of the clear routines and structures in place across the school.</p>
<p>What expertise and training do staff have to support children with SEND and how is specialist expertise secured?</p>	<p>We have a culture of sharing good practice and expertise which enables us to ensure that staff have the skills needed to effectively support children with SEND. All the teaching staff are kept up to date with changes in SEND legislation and practice both nationally and locally. Our regular in-house CPD (Continual Professional Development) programme offers training around key aspects of SEND.</p> <p>We regularly audit and review staff training needs and provide relevant training to develop whole school staff understanding of SEND and strategies to support inclusive and high quality teaching. The school uses its best endeavours to secure the special educational provision called for by any students’ needs. We also provide staff with information about effective strategies to use within their class and adhere to the principle that ‘All teachers are teachers of children with special educational needs’ to ensure that all teachers and staff are equipped to deal with a diverse range of needs.</p> <p>We work closely with external agencies to support staff training and development of expertise. We aim to ensure we have a variety of skills among the staff.</p> <p>The SENCO’s attend termly SENCO updates to keep abreast of current legislation and practices.</p> <p>There may be times when children require additional support from outside agencies to receive more specialised expertise; the agencies used by the Campus are:</p> <ul style="list-style-type: none"> • The Communication and Interaction Team (CIT/CITEY) • NHS Speech and Language Therapists (SaLT) • The Educational Psychology Service • School Nursing Service

	<ul style="list-style-type: none"> • Multi-Agency Support Team (MAST) • Child and Adolescent Mental Health Service (CAMHS) • Educational Welfare Officer • Barnardos • Social Care • Learning Mentor • Art Therapist • Outdoor Learning Therapist • Devon Information Advise and Support Service (DIAS) • Health Visitor • Virtual school • Nursery Plus • SEMH Team • ATAN (Advisory Teacher for Additional Needs)
<p>How do we secure the equipment and facilities needed to support pupils with SEND?</p>	<p>The SENCo oversees the SEND budget and commissions services, such as our speech therapist and inclusion teacher to meet the needs of current and future cohorts. As needs of students and cohorts are identified or change specific equipment and facilities are bought using the SEND Top up funding as agreed by the SENCo, for example buying Reader pens to support identified students.</p> <p>We work closely with Occupational Therapists and acting on advice from them, a number of pupils have access to learning aids such as writing slopes, ergonomic pens, wedge cushions or pencil grips. Other pupils have been enabled through the use of tablets or Dictaphones to record their learning.</p> <p>Our school is wheelchair accessible and we have disabled toilet facilities and a wet-room shower facility. We have an accessibility plan which is reviewed regularly.</p> <p>If appropriate we would access further support and advice from outside agencies through the TAF process and access additional funding from the Local Authority if a child's needs exceed the funding available in our delegated budget.</p>
<p>How do we consult with the parents of children with SEND and involve them in their child's education?</p>	<p>From the very beginning of any child's educational journey with us, we work hard to engage parents and build positive home-school relationships. We know that parents know their children best and it is important that we, as professionals, listen and understand when parents express concerns about their child's development. Daily opportunities for contact are provided at the end of the school day. If a longer conversation is felt necessary, then a time can be made with the class teacher. Arrangements can be made to speak in more detail to the class teacher or SENCo at any time by appointment or by emailing the relevant email detailed above.</p> <p>Our universal offer also includes the progress of all children being reported to parents verbally three times per year and in writing through Annual Reports.</p> <p>Children and parents of children who have Education and Health Care Plans (EHCPs) will be invited to meet the SENCo to review progress. The views of the child and the parents/carers will form a key part of these discussions.</p>

	<p>We aim to ensure that the children are aware of the interventions that they are involved in, what the learning goals are, when they will take place and how well they are doing.</p>
<p>How do we consult with children with SEND and involve them in their education?</p>	<p>We use a child-centred approach where the views of the child are sought in ways appropriate to their age. Class teachers, teaching assistants and school leaders are always available to listen to children’s opinions, questions and points of view. Their opinions are also gathered to feed into their EHCP reviews.</p> <p>In the primary phase, children are helped to complete an ‘All about Me’ page that explains how they feel the adults working with them can best support them. Personalised targets are set, agreed and reviewed with children and their parents/carers.</p>
<p>What are the school’s arrangements for handling complaints from parents of children with SEN about provision?</p>	<p>If a parent of a child with special educational needs has a concern regarding their child’s provision, they would be encouraged in the first instance to speak to the class teacher. The class teacher can then involve the SENCo where necessary. A parent is also free to contact the SENCo directly. It is hoped that all concerns or questions can be resolved through open working relationships and open lines of communication.</p> <p>Mrs Bond is Inclusion Leader and the Special Educational Needs Coordinator (SENDCo) in the Primary phase. If you have any concerns regarding your child’s learning, she can be contacted directly via her email address: primary.sendco@cranbrook.education or an appointment can be made to see her through our admin team.</p> <p>Mrs Wright is Inclusion Leader and the Special Educational Needs Coordinator (SENDCo) in the Secondary phase. If you have any concerns regarding your child’s learning, she can be contacted directly via her email address: lisa.delve@cranbrook.education or an appointment can be made to see her through our admin team.</p> <p>If you would like to make a complaint, then please follow the Campus’ Complaints Policy.</p>
<p>How do we involve outside agencies in meeting children’s SEND and supporting their families?</p>	<p>We have established relationships with outside agencies including the Educational Psychology Services and health and speech and language specialists. We draw on their professional knowledge to support individual children as well as to provide staff training. Outside agencies contribute to staff’s professional development by delivering training on specific programmes of intervention, for example Precision Teaching, or strategies for supporting children with identified difficulties.</p> <p>Professionals from outside the school may be invited to attend meetings to discuss individual situations where it is felt that support above and beyond what the school is able to offer is necessary. In these cases parents/carers will be consulted and consent sought so that the agencies are able to work in supporting the overall development of the child.</p>
<p>How will children be supported when moving to a new class or when joining or leaving the Academy?</p>	<p>A number of strategies are in place to enable effective pupil’s transition. These include:</p> <p>On entry:-</p> <ul style="list-style-type: none"> • A planned programme of visits for pupils starting Nursery. Additional visits are arranged if needed. Parents/carers are usually invited to a meeting at the school and are provided with a range of information to support them in enabling their child to settle into the school routine.

	<ul style="list-style-type: none"> • The SENCO meets with all new parents of pupils who are known to have SEND to allow concerns to be raised and solutions to any perceived challenges to be located prior to entry. • If pupils are transferring from another school, the previous school records will be requested immediately. • Enhanced transition meetings may take place if the child has additional support from the Early Years Inclusion Service. <p>Transition to the next class/Key Stage</p> <ul style="list-style-type: none"> • The current teacher completes a transition meeting with the new class teacher. • Historically, a transition morning is arranged to give pupils a chance to experience their new class before the new academic year starts. We know that early identification of possible problems is more beneficial to both the child and the teacher and these need to be addressed as early as possible. • In the primary phase, new class teachers will contact the parents of SEND children in the summer term prior to them starting in their new class. • Bespoke transition plans will be put into place if required. This may be additional visits to the classroom when no one is in there, spending time playing games with the new class teacher or a transition booklet. <p>Transition to a new school in Year 6</p> <ul style="list-style-type: none"> • Transition days are generally arranged for pupils with SEN depending on need. • The annual review in Y5 for pupils with an Education, Health and Care plan begins the process where parents are supported in making decisions regarding secondary school choice. • Parents will be encouraged to consider options for the next phase of education and the school will involve outside agencies where appropriate, to ensure information received is informative, with questions being answered. • Accompanied visits to other providers may be arranged as appropriate, depending on the secondary school's COVID 19 risk assessment.
<p>Where can I find out more information regarding on the services available for children with special educational needs or disabilities?</p>	<p>Community service in Devon (Pinpoint) contains a directory of services available. The link below will take you to Pinpoint and provides information on how the Local Authority expects schools to meet the needs of children with SEND and their families; this is called 'The Local Offer' and can be found by visiting this website: https://www.devon.gov.uk/education-and-families/send-local-offer/</p> <p>A glossary of SEND terms is included in the appendices of the SEND Code of Practice; - https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/398815/SEND Code of Practice January 2015.pdf</p>

Who are the best people to talk to in our school about my child's difficulties with learning, special educational needs or disabilities?

In the Primary Phase,

The Class Teacher is responsible for:

- Checking on the progress of your child and identifying, planning and delivering any additional help your child may need and letting the SENCo know as necessary.
- Writing Academy Based Support Plans, based on the smaller steps of progress needed for success and sharing and reviewing these with parents at least once a term.
- Personalised high quality teaching of your child.
- Ensuring that the School's Information report and policy is followed in their classroom for all pupils with SEN.

In the Secondary Phase,

Teachers are responsible for:

- Following the advice on the pupil passport via class charts.
- Checking on the progress of your child and identifying, planning and delivering any additional help your child may need and letting the SENCo know as necessary.
- Personalised high quality teaching of your child.
- Ensuring that the School's Information report and policy is followed in their classroom for all pupils with SEN.

The SENCo is responsible for:

- Developing and reviewing the Schools SEN Information Report and Policy.
- Co-ordinating all of the support for pupils with SEN.
- Ensuring that you are:
 - I) Involved in supporting your child's learning
 - II) Kept informed about the support your child is receiving
 - III) Involved in reviewing how your child is doing
- Liaising with all other professionals who may be coming in to school to support your child.
- Updating the schools SEN Register and making sure that the records of your child's progress are kept up to date.
- Providing or sourcing specialist support for staff in the school, so they can help children with SEND in the school to achieve the best possible progress.
- (In Secondary) writing pupil passports.

The Headteacher is responsible for:

- The day to day management of all aspects of the school; this includes the support for pupils with SEND.
- The Headteacher will make sure that the governing body are kept up to date about issues relating to SEN.

The SEND Governor is responsible for:

- Making sure the necessary support is given for any child with SEND that attends the school.

Impact

What has gone well this year?

- All SEN pupils are accessing our broad and ambitious curriculum which is captured through learning walks, coaching and pupil voice which demonstrate that children and young people feel supported and happy in their setting.
- Families and children identified as SEN Support have been supported by the Inclusion Team and offered external support.
- We continue to deliver a range of interventions to reduce the impact of speech, language and communication needs on learning and attainment.
- We have developed strong links with the other schools within our Trust which has enabled us to share good practice across the schools and develop our own offer of support for pupils with SEN.
- Improved our enhanced transition from year 6 to year 7.
- Dedicated primary and secondary SENDCos.
- Whole Staff CPD including support staff and teaching assistants.