



Cranbrook Education Campus: Provider Access Policy 2023-2024

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1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

All pupils in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.





3. Management of Provider Access Requests Procedure

3.1 Procedure. A provider wishing to request access should contact:

Maddi Jenkins, Senior Leader for Personal Development.

Telephone: 01404823293

Email: maddi.jenkins@cranbrook.education

3.2 Opportunities for access. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please speak to our Careers Leader to identify the most suitable opportunity for you. There are a number of opportunities to get involved throughout the academic year and apply to all year groups. These are as follows:

- Life Skills – assembly and tutor group opportunities
- Post 16 and employer assemblies
- Careers Spotlight initiative in week 12 of each term
- Opportunity for guest speakers & workshops
- Opportunity for trips linked to career pathways
- Parent consultation evenings
- Careers Fair in May of each year offering opportunities to explore FE/HE, Independent Education Providers, Apprenticeships and Career Pathways
- Skillsbuilder challenge days in last week of term
- Post 16 taster sessions (Key Stage 4 only)
- Work experience placements and information (year 10 only)
- Independent careers interviews and advice (EHCP pupils and year 11 only)

3.3 Granting and refusing access. Access to students will be arranged in consultation with both the school and provider

3.4 Safeguarding. Our Safeguarding Policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.





3.5 Premises and facilities. The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

4. Monitoring arrangements

We aim to measure the impact and success of our careers programmes through several methods:

- **Pupil voice** – Feedback from students about the CEIAG we offer.
- **Pupil awareness** – Comments made during the school day which allow pupils to demonstrate their awareness of CEIAG,
- **Pupil work** – Evidence in student work that demonstrates their understanding of skills needed to be successful in employ







