



Cranbrook Education Campus
(A Member of the Ted Wragg Trust)
Tillhouse Road
Cranbrook
EX5 7EE
Tel: 01404 823293
www.cranbrook.education

Subject: Welcome to Cranbrook Education Campus – Year 7 Transition Information

Dear Families,

We are delighted to welcome your child to the Secondary Phase of Cranbrook Education Campus this September! Transitioning to secondary school is an exciting milestone, and we understand it can also bring some nervousness. Our comprehensive transition process is designed to support your child every step of the way, ensuring a smooth and positive start.

Confirming Your Child's Place

To confirm that your child will be joining Cranbrook Education Campus in September, please complete our [September 2025 uptake form](#) by **Monday, 10th March 2025**. This will greatly assist us in planning for the new school year.

Getting to Know Your Child

Over the coming weeks, we will be in touch with your child's primary school to gather information about their strengths, needs, and learning preferences. Where necessary, we will also arrange visits or online meetings with teachers to discuss any additional support requirements. Our **SEND team** will be involved to ensure that key information about special educational needs is passed on effectively.

If you believe a more detailed discussion about your child's needs would be beneficial, please inform their primary school teacher. While most teachers will proactively share this information, it is always helpful to check.

Meeting Your Child in Their Primary School

We will be visiting our main feeder schools over the next few months, either in person or virtually, to introduce ourselves, explain our routines and expectations, and answer any questions. Some of our current Year 7 students will also join these visits to share their experiences and reassure Year 6 pupils about the transition.

We also welcome direct communication from families. If there is anything you would like us to know in preparation for September, please email us at transition@cranbrook.education at any time.

Transition Days – Save the Date!

We are excited to host **two full transition days** on **Thursday, 10th July, and Friday, 11th July 2025**, from **08:30 to 15:00**. These days will help your child:

- ✓ Familiarise themselves with the school environment
- ✓ Experience fun taster lessons
- ✓ Meet teachers and classmates







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New Intake Families Evening – Wednesday, 9th July 2025

We invite you and your child to attend our **New Intake Families Evening**, led by **Mr. Stephen Farmer, Head of Campus**. You will have the opportunity to tour the school, meet your child's tutor, and connect with key staff members.

Choose a time slot that suits you:

-  3:30 – 4:30 PM
-  5:30 – 6:30 PM




 <https://forms.office.com/e/jHLaa08cAT> to confirm your attendance.

Enhanced Transition for Pupils with Additional Needs




For children who may benefit from extra support, we offer an **Enhanced Transition Day** on **Tuesday, 8th July 2025**. This is in addition to the main transition days and provides a more personalised introduction to the school environment. Primary teachers will identify pupils who may need this, but if you feel your child would benefit, please discuss it with their teacher.

The Big Step Summer School – 11th to 15th August 2025

To help students build confidence and prepare for secondary school, **The Big Step Summer School** will run at our campus. This external program offers engaging activities and a great opportunity to meet new friends.

-  **Cost:** £120 for the full week
-  **Secure your place with a £20 deposit** (payment plans available)
-  **50% discount available for pupils entitled to free school meals**

For more details and to book:

-  See the flyer attached to your welcome email
-  [Visit The Big Step Website](#)
-  Email info@thebigstep.org





What's Next?






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We will write to you again soon with final details about:

-  How and where to purchase CEC school uniform
-  Equipment your child will need for September
-  Additional transition opportunities
-  A data collection form for your child

If you have any questions, please contact us:

 **01404 823293**

 transition@cranbrook.education (general inquiries)

 send@cranbrook.education (for SEND-related inquiries)

We look forward to meeting you and your child soon!

Best wishes,

The Transition Team
Cranbrook Education Campus

